

**Freeport East
Annual General Meeting
Held on 30th September 2025**

Deben Room, East Suffolk Council, Melton, Woodbridge, IP12 1RT

MINUTES OF MEETING

PRESENT:	NAME	POSITION
	Mark Lemmon	Chair
	Steve Beel	Chief Executive Officer
	Cllr Lesley Wagland	Director
	Dr Robert Singh	Director
	Cllr Caroline Topping	Alternate Director (for Cllr Beavan)
	Clemence Cheng	Director (via MS Teams)
	Sir Christopher Haworth	Director
	Cllr Richard Smith	Director
	Cllr Ivan Henderson	Director
	Cllr Andrew Mellen	Director
IN ATTENDANCE:	NAME	ORGANISATION
	Simon Papworth	Freeport East
	Marie Finbow	Freeport East
	Steven Wilson	Freeport East
	Jacinda Love	Freeport East
	Laura Mayne	Freeport East
	Jonathan Rudd	Freeport East
	Rachel Shwe	MHCLG (via MS Teams)
	Lorraine Rogers	East Suffolk Council
APOLOGIES:	NAME	ORGANISATION
	Andrew Lawrence	Director
	Cllr David Beavan	Director

1. Welcome

The Chair opened the meeting by welcoming all attendees to the Company's Annual General Meeting.

2. Highlights of Delivery Achievements

The Programme Manager, Marie Finbow, presented key highlights from the Company's achievements in its second year against the four delivery priorities agreed by the Supervisory Board:

- Priority 1: Develop Freeport East Ltd as a high performing organisation
- Priority 2: Establish and deliver an ambitious vision for Freeport East
- Priority 3: Deliver Investment
- Priority 4: Make the Most of our Visibility and Voice

The Company has developed an Annual Report for the period up to 31 March 2025, which will be published on the Company's website following the AGM.

Delivery highlights for 2024/25 include:

Priority 1:

- Freeport East Ltd developed and implemented key operating policies alongside governance frameworks.
- The Business Plan covering the period of 2025/26 for Freeport East was approved by the Board and published on the website.
- The executive team of Freeport East has been increased by four in accordance with the approved Resources Plan.
- A new Freeport East Head Office and Innovation Centre in Harwich has been developed in partnership with Tendring District Council and Volunteer It Yourself.
- Freeport East have integrated monitoring and evaluation requirements across tax sites in line with the MoU with Government.
- To aid transparency, board agendas, minutes are published on the Freeport East website together with a range of key governance documents including the Business Plan and agreements with Government and local partners.

Priority 2:

- Creation of the new Harwich Clean Energy and Maritime Innovation Cluster.
- Freeport East launched the new Green Freight Corridor Initiative in partnership with East Midlands Freeport.
- Drove forward initiatives to deliver more investment capital to support business enterprises across the region, such as through our partnership with GreenCrowd.
- Freeport East publicised the grid connectivity report to target 500MW of new power connections into the local region.
- Further publications were released for a new Green Energy Hub at Bathside Bay, Harwich, with the aim of targeting the offshore wind sector.
- Partnerships were cemented with Innovating for Technology Energy Systems (ITES) to support advancements in innovative clean transport technologies.

Priority 3:

- Freeport East's delivery continued across the dedicated tax sites, totalling over £250m of private sector investment, including most notably:
 - Assan Panel, a Turkish-based advanced building materials producer
 - Eco-friendly roofing firm Bauder
 - A state-of-the-art new Skills and Innovation Centre at Gateway 14
 - Opening of first overseas office for Rux Energy from Australia within Harwich.
 - Wider investment in new logistics capacity, Centurion Park near Harwich & Colchester.
- Freeport East launched new grant funding schemes for Innovation & Skills and Clean Growth unlocking over £940k in private investment.

Priority 4:

- Freeport East hosted a successful summer reception in Harwich, welcoming over 100 local businesses alongside local MPs.

- In association with Ipswich.co.uk, “From The Rooftops” campaign was launched targeting an increase in commercial rooftop solar investments and positioning the region for wider supply chain opportunities.
- A collaborative partnership between TechEast and University of Suffolk welcomed the launch of the Clean Growth Pre-Accelerator Programme.
- Freeport East supported the region and their partners to engage with Government, such as the UK ministerial meeting with new Turkish Investor, Assan Panel and the Turkish Ambassador.
- A further launch, welcomed the Freeport East Skills Escalator programme which is led by a consortium of local colleges and universities, aiming to engage thousands of businesses, students and employees.
- Attendance and representation for the East of England and local partners at high-profile investment events, i.e. UKREIFF, World Hydrogen Summit (Rotterdam), Global Offshore Wind and many others.

3. **Delivery priorities for next six months**

The CEO presented the Company’s delivery priorities for the next six months which form part of the Company’s Business Plan for 2025/26.

- Priority 1: Develop Freeport East Ltd as a high performing organisation
- Priority 2: Deliver an ambitious vision for Freeport East
- Priority 3: Deliver Investment
- Priority 4: Make the Most of our Visibility and Voice

Action: Freeport East to circulate presented slides to those in attendance.

4. **Company Accounts**

The Company’s accounts were presented, which had been approved by the Supervisory Board.

5. **Any Other Business**

No further business was disclosed.

Meeting closed at 12:27pm

Mark Lemmon

Chair



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